

NAME OF SHOW: **JCK Las Vegas 2021 / August 27-30, 2021**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For fast, easy ordering, go to www.freeman.com/store

DISPLAY LABOR (One Hour Minimum per Worker)

| Description | Price per Hour |
|--|----------------|
| Straight Time - 8:00 A.M. to 5:00 P.M. Monday through Friday | \$ 102.00 |
| Overtime - 5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday and Sunday..... | \$ 165.25 |

- Price is per person/per hour.
- Start time guaranteed only at start of working day and at the close of the show.
- One hour minimum per man - labor thereafter is charged in half (1/2) hour increments.
- Supervisor must check in at Freeman Service Center to pickup labor.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Installation of your exhibit will be completed at our discretion prior to show opening
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor

Supervisor will be: _____ Phone Number: _____

| Date | Start Time | No. of People | Approx. Hrs. per Person | Total Hrs. | Hourly Rate | Estimated Total Cost |
|-----------------------------------|------------|---------------|-------------------------|------------------|------------------|----------------------|
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| Freeman Supervision (30%/\$45.00) | | | | | | = \$ _____ |
| Tax | | | | | | = \$ (N/A) |
| Total Installation | | | | | | = \$ _____ |

DISMANTLE LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor

Supervisor will be: _____ Phone Number: _____

| Date | Start Time | No. of People | Approx. Hrs. per Person | Total Hrs. | Hourly Rate | Estimated Total Cost |
|-----------------------------------|------------|---------------|-------------------------|------------------|------------------|----------------------|
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | _____ = \$ _____ | _____ |
| Freeman Supervision (30%/\$45.00) | | | | | | = \$ _____ |
| Tax | | | | | | = \$ (N/A) |
| Total Dismantle | | | | | | = \$ _____ |

If you have questions or need assistance in completing your order, please call your Freeman I & D Representative.

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FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

PLEASE NOTE: Should you have more than one shipment, please provide the information for all shipments.

Freight will be shipped to: Warehouse _____ Show Site _____ Date Shipped _____ Carrier: _____

Total No. of: Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement/Order: Drawing Attached (required) _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware/Equipment Required: _____

OUTBOUND SHIPPING INFORMATION

PLEASE NOTE: Should you have more than one shipment, please provide the information for all shipments.

SHIP TO: _____

Select a Carrier:

Freeman Exhibit Transportation:

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.

Other Carrier:

Carrier Name: _____
Carrier Phone: _____

Freeman will make all arrangements for Freeman Exhibit Transportation shipments.
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

1 Day: Delivery next business day

2 Day: Delivered by 5:00 PM second business day

Deferred: Delivery within 3-5 business days

Standard Ground

Specialized: Pad wrapped, uncrated or truckload

Freight Charges:

Same as ship to
Bill To: _____

Select Shipment Options (if applicable):

Have loading dock

Inside delivery

Pad wrap required

Do not stack

Lift gate required

Air ride required

Residential

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

Reroute via Freeman's choice

Deliver back to Freeman warehouse at Exhibitor's expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.